

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Bilaspur, Himachal Pradesh

No. AIIMS-BLS/(G)/2022/NIQ/07

Dated:- 20-06-2022

Notice inviting quotation for **Supply of Instruments for Department of Dermatology, General Surgery, Plastic Surgery & ENT.**

QUOTATION NOTICE

Sealed quotations are invited from experienced intending registered stockists/ distributors/ manufacturers having GST No./relevant documents for Supply of **Instruments** as per the detailed specifications (**Annexure-1**). Sealed quotations in a single envelope duly super subscribed at the top of the envelope as "**NIQ No. AIIMS/BLS/(G)/2022/NIQ/07 - Quotation for Supply of Instruments for department of Dermatology, General Surgery, Plastic Surgery & ENT; Due date of opening 05-07-22**" containing both the "Technical Bid" and "Financial Bid" (in two separate sealed envelopes) may be submitted so as to reach on or before **05-07-22 up to 11:00 A.M** in the Procurement & Stores Section, First Floor- AYUSH Block, AIIMS Bilaspur, Himachal Pradesh PIN- 174001. Late bids will not be considered. The bids shall be opened in the presence of duly constituted purchase committee and bidders who may wish to be present on the same day at 11:30 A.M.

For the purpose of technical evaluation, the bidder is required to submit the following documents. In case the bid is "Not-Qualified" on technical grounds, the financial bid in respect of that item will not be considered.

The **Technical Bid** must contain the following documents:

1. Profile - Name & Full address of the firm & year of establishment.
2. In case bidder is participating as stockiest/distributor, the authorization certificate from the manufacturer of the items on their letterhead. (**Annexure 2**)
3. Copy of permanent GST registration certificate.
4. Copies of supply orders secured during 2021-22 for the similar products.
5. Previous two Income Tax Returns of the bidding entity.
6. Self-declaration that the firm is not debarred by MoHFW or Department of Commerce.
7. Full description, make and quantity of the item must be mentioned in the quotation.

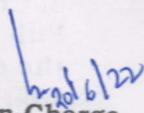
Financial Bid: The firms are requested to cite/mention the MRP of all items. The rates and total cost must be quoted in both words and figures (over writing not allowed). Selection will be made purely on the basis of lowest price quoted by technically qualified firms. Validity of the quotation should be for a minimum period of 90 days. In case discrepancy between unit price &, total price, the unit price shall prevail.

Financial Bid Submission format for items with quantity required is as under:

Sr. No.	Item Detail	Qty Req.	Make	Unit	HSN Code	Maximum Retail Price	Unit Price Offered	GST @	Unit Price with tax	Total Amount

Other terms and conditions will be as follows:

1. Supply will be F.O.R. at AIIMS-Bilaspur, Himachal Pradesh.
2. Supply will have to be arranged within 07 days from the issue of supply order. Delayed supplies beyond 07 days from the date of Supply Order will be subject to LD @0.5% per week or part thereof, on the contract price subject to maximum of 10% of contract price beyond which the Supply Order will be liable to be cancelled.
3. Supply must conform to samples wherever asked for.
4. The Institute reserves the right to reject the goods if the same are not found in accordance with the specifications approved/asked for. In case there is a short/defective supply the firm will be informed and the defective material will be lifted from the concerned department/ Store by the supplier at their own cost within two weeks period. The Institute will not bear any expenses on this account.
5. Bidder is required to quote rate of 100% items.
6. Part supply will not be accepted.
7. No revision in rate (on higher side) will be accepted at any stage.
8. The firm shall not assign or sublet the work/job or any part of it to any other firm.
9. Billing will be in the name of **Executive Director, AIIMS-Bilaspur**. Payment will be made after the item has been received, inspected and accepted. No advance payment will be made at any stage.
10. Taxes at other government levies will be paid extra as applicable.
11. Venue for quotation opening shall be Procurement & Stores Section, First Floor- AYUSH Block, AIIMS Bilaspur, Himachal Pradesh.
12. In case manufacturer participates, dealers will not be allowed or will be disqualified.
13. For any query please contact Dr. Mohammad Kausar, Faculty In-Charge Procurement and stores 01978-292575
[email:stores.aiimsbilaspur@gmail.com](mailto:stores.aiimsbilaspur@gmail.com).


Faculty In-Charge
Procurement & Store Officer,
AIIMS Bilaspur, H.P.

Annexure - 1

List of Items with Description is as follow:

Sr. No.	Items with Description	Description	Quantity Required
1	Babcock forcep (6")	Material stainless steel, size- 6", straight, can be autoclaved	4
2	Bowl (30-50 ml)	Material Stainless steel, size- 30-50 ml	6
3	Cidex Tray (27")	Material Stainless Steel, size- 27"	1
4	Debakey forcep	Material stainless steel, Rust free	3
5	Double clamp vascular	Material stainless steel, rust free	1
6	Formalin chamber (14")	Material- Polymer size 14", straight	1
7	Micro scissors	Material stainless steel, rust free	2
8	Tray with lid (9*6)	Material stainless steel, rust free, Size- 9"x 6"	1
9	Vessel dilator curved	Material stainless steel, rust free can be autoclaves	1
10	Vessel dilator straight	Material stainless steel, rust free can be autoclaves	1
11	Tongue depressor	Material stainless steel Autoclavable (150 mm)	3
12	Killian's self-retaining nasal speculum (set of 3)	Material stainless steel Autoclavable	5
13	Aural speculum (set of 4)	Material stainless steel Autoclavable	2
14	Aural forceps (micro cup forcep)	Material stainless steel Autoclavable	2
15	Aural forceps (micro crocodile forcep)	Material stainless steel Autoclavable	2
16	Jobsons wax probe	Material stainless steel Autoclavable	2
17	Iris scissors (small)	Material stainless steel Autoclavable	2
18	Suction tips zollner's (set of 4)-Nasal	Material stainless steel Autoclavable	2
19	Ear suction tips with adaptor (set of 5)	Material stainless steel Autoclavable	2
20	I/L mirror with handle (set of 4)	Material stainless steel Autoclavable	2
21	Eustachian Tube Catheter	Material stainless steel Autoclavable	1
22	Punch Biopsy Forceps	Material stainless steel Autoclavable	1
23	Bite Block	Acrylic	1
24.	Cheatle Forcep Jar	Length- 10" Material stainless steel, Rust Free, autoclavable	16

ANNEXURE 2

MANUFACTURER/PRODUCER AUTHORISATION FORM

(Clause 2 of the N.I.Q.)

To

The Executive Director,
All India Institute of Medical Sciences
Kothipura, Bilaspur,
Himachal Pradesh

Dear Sir,

N.I.Q. No. _____ NIQ

Name _____.

We, _____, who are established and reputable manufacturers/ producers of _____, having production facility at _____ and _____ hereby authorize Messrs. _____ [name and address of agents] to bid, negotiate and conclude the contract with you against N.I.Q. No. _____ for the above goods manufactured by us.

we shall remain responsible for the N.I.Q. / Agreement negotiated by the said M/s _____ jointly and severally.

No company or firm or individual other than Messrs. _____ are authorized to bid, negotiate and conclude the contract in regard to this business against this specific N.I.Q.

We hereby extend our full guarantee and warranty as per the conditions of N.I.Q./ technical specifications for the goods offered for supply against this N.I.Q. by the above firm.

Yours faithfully,

[name]

for and on behalf of Messrs. _____
[name of manufacturers].

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